

Board of Finance
Budget Workshop
April 3, 2018

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT, 06016**

*****REVISED***
MINUTES OF BUDGET WORKSHOP**

Tuesday, April 3, 2018, 7:00 p.m.

*****These minutes are not official until approved at a subsequent meeting*****

Regular Members Present: Jerilyn Corso (Chairman), Kathy Pippin, Bill Syme, Sarah Muska, Karen Christensen

Regular Members Absent: Cindy Herms

Alternate Members Present: Alan Baker

Alternate Members Absent: Danelle Godeck

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Chairman Corso called the Budget Workshop to Order at 7:00 p.m. Everyone stood and said the Pledge of Allegiance.

2. TIME AND PLACE OF MEETING:

Tuesday, April 3, 2018, at the East Windsor Town Hall Meeting Room (11 Rye Street, Broad Brook, Connecticut, 06016)

3. ATTENDANCE/APPOINTMENT OF ALTERNATES:

MOTION made by (Muska) and **SECONDED** by (Pippin) to appoint Alan Baker as a member in place of the absent Cindy Herms.

In Favor: All

Opposed: None

Motion: **PASSED**

4. BUDGET WORKSHOP:

A1. 411700 Human Services:

Human Services came and explained what they do and went over the presentation they gave to the Board of Selectman. To see the presentation it is hereto attached as Attachment A (16 pages). She stated that they were reduced by \$300 in the Supplies and Equipment line. There was also a reduction in Travel, Education and Dues, and Evictions/Ejections. She stated that if she could get a line reinstated it would be the Evictions/Ejections line.

A2. 710100 Senior Center:

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Senior Services came and presented their budget proposal that they presented to the Board of Selectman. To see the presentation it is hereto attached as Attachment B (21 pages). They had asked for \$5,315 for the Programs Line and the Board of Selectman reduced the Programs line to \$4,000 which is \$500 less than last years Approved budget.

A3. 710200 Parks and Recreation:

Parks and Recreation came and went over the presentation they gave to the Board of Selectman. To see the presentation it is hereto attached as Attachment C (29 pages). The Supplies and Equipment line was reduced by \$3,000 and the Capital Purchases Line was eliminated completely. There was a \$6,000 reduction, in total, to the budget.

A4. 810900 Elderly Commission:

There was no change to this budget, the money requested is for a Recording Secretary.

B1. 510200 Police Department:

The Police Department came and did a lengthy and through power point presentation. They explained about the department and the many things that they offer the community. They answered questions that had been asked of them and explained why they were asking for certain things.

MOTION made by (Syme) and **SECONDED** by (Muska) to restore the Officer Salary Full time line to \$2,019,505.

In Favor: All

Opposed: None

Motion: **PASSED**

B2. 510300 Emergency Management:

Emergency Management gave a quick presentation about what they were asking for. They only question the Board had was about the Stipend. It was explained that it was for 3 people.

B3. 810700 Police Commission:

The Police Commission explained that there was no change to their budget and the money was for the Recording Secretary.

C. 710300 Warehouse Point Library:

The Warehouse Point Library came and explained that they had asked for a 6% increase and were given the same amount that they had last year. They handed out a packet explaining why they needed the increase and what the library had to offer. To see the packet it is hereto attached as Attachment D (2 pages).

MOTION made by (Syme) and **SECONDED** by (Pippin) to take a 5 minute recess at 8:35 p.m.

Chairman Corso called the meeting back to Order at 8:40 p.m.

D. Board of Education:

The Board of Education had already presented to the Board of Selectman which most of the Board of Finance members were present for. They were mainly here to answer any questions that the Board of Finance may have. They explained that they had about \$55,000 in unanticipated costs this year. If the budget becomes a 2% budget about 17 staff members could possibly be affected. They stated they would like to maintain the staff if at all possible. There was a lengthy discussion where they went over the possible list of cuts they could potentially need to make. They also explained that they may need to make some changes because of security issues.

E. 910700 Capital Improvements:

Capital Improvements came and explained that they went over all of the things that were requested and figured out what was an ongoing project. After funding all of those projects there was about \$20,000 left to give to all of the other projects. That amount is just not enough to do many of them at all.

F1. 410500 Treasurer:

The Treasurer explained the since they finalized the salary line with the hiring of the new Treasurer the Salary line needed to go up \$2,000. They also requested that the Education and Dues line be increased by \$1,000. This is because the new Treasurer is a CPA and needs to do different CPE's.

F2. 810100 Board of Finance:

The Recording Secretary line went up and because 1 more meeting was added. The Town Audit is in the 3rd year of a 3 year contract so that is a contractual increase.

F3. 910300 Insurance and Pension:

The Treasurer went over all of the increases to the Insurance and Pension budget. There was a lengthy discussion about the Unemployment line and the increases.

G. 910600 Contingency:

This was discussed at an earlier meeting.

All departments have been looked at up to this point and as of right now the budget is 5.36%. There was a lengthy discussion and the decided to go over the budget from the beginning.

410100 Selectman

MOTION made by (Muska) and **SECONDED** by (Baker) to reduce the Community Outreach line to \$2,000.

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In Favor: All

Opposed: None

Motion: **PASSED**

MOTION made by (Muska) and **SECONDED** by (Syme) to reduce the Travel line to \$1,900.

In Favor: All

Opposed: None

Motion: **PASSED**

MOTION made by (Muska) and **SECONDED** by (Pippin) to reduce the Professional Services line to \$10,100.

In Favor: All

Opposed: None

Motion: **PASSED**

410300 Town Clerk

No changes at this time

410500 Treasurer

MOTION made by (Syme) and **SECONDED** by (Baker) to increase the Education and Dues line to \$3,420.

In Favor: Baker, Syme, Muska, Christensen

Opposed: Pippin

Motion: **PASSED**

410700 Assessor

No changes at this time

410900 Tax Collector

No changes at this time

411100 Town Planner

No changes at this time

411300 Building

MOTION made by (Muska) and **SECONDED** by (Pippin) to remove the Emergency Repair line.

In Favor: All

Opposed: None

Motion: **PASSED**

411500 Registrar

No changes at this time.

411700 Human Services

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MOTION made by (Baker) and **SECONDED** by (Pippin) to restore the Evictions/Ejections line back up to \$2,000.

In Favor: All

Opposed: None

Motion: **PASSED**

510200 Police Department

MOTION made by (Muska) and **SECONDED** by (Syme) to remove \$4,000 from Capital Purchases..

In Favor: All

Opposed: None

Motion: **PASSED**

MOTION made by (Syme) and **SECONDED** by (Muska) to approve the Police Department budget for \$3,360,107.

In Favor: Syme, Muska, Christensen

Opposed: Pippin, Baker

Motion: **PASSED**

510300 Emergency Management

MOTION made by (Syme) and **SECONDED** by (Christensen) to approve the Emergency Management budget for \$17,872.

In Favor: Syme, Muska, Christensen, Baker

Opposed: Pippin

Motion: **PASSED**

510400 Communications

MOTION made by (Syme) and **SECONDED** by (Muska) to approve the Communications budget for \$53,254.

In Favor: All

Opposed: None

Motion: **PASSED**

511000 Broad Brook Fire Department

No changes at this time

610100 Public Works

No changes at this time

610200 Town Property

No changes at this time

610300 Road Improvements

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MOTION made by (Syme) and **SECONDED** by (No One) to accept Road Improvements budget for \$450,000.

Motion **FAILED, No second**

MOTION made by (Baker) and **SECONDED** by (Muska) to reduce the Road Maintenance line to \$275,000.

In Favor: Pippin, Christensen, Muska, Baker Opposed: Syme Motion: **PASSED**

MOTION made by (Christensen) and **SECONDED** by (Baker) to approve the Road Improvements budget for \$425,000.

In Favor: Pippin, Christensen, Muska, Baker Opposed: Syme Motion: **PASSED**

710100 Senior Center

MOTION made by (Muska) and **SECONDED** by (Syme) to increase the Programs line to \$4,500.

In Favor: All Opposed: None Motion: **PASSED**

MOTION made by (Syme) and **SECONDED** by (Muska) to approve the Senior Center budget for \$233,805.

In Favor: All Opposed: None Motion: **PASSED**

710200 Parks and Recreation

MOTION made by (Syme) and **SECONDED** by (Baker) to increase the Supplies and Equipment line by \$3,000.

In Favor: All Opposed: None Motion: **PASSED**

MOTION made by (Syme) and **SECONDED** by (Muska) to approve the Parks and Recreation budget for \$281,140.

In Favor: All Opposed: None Motion: **PASSED**

710300 Warehouse Point Library

MOTION made by (Syme) and **SECONDED** by (Baker) to approve the Warehouse Point Library budget for \$268,000.

In Favor: All Opposed: None Motion: **PASSED**

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810100 Board of Finance

MOTION made by (Muska) and **SECONDED** by (Baker) to decrease the Annual Report line to \$1,500.

In Favor: All Opposed: None Motion: **PASSED**

MOTION made by (Syme) and **SECONDED** by (Muska) to approve the Board of Finance budget for \$44,375.

In Favor: All Opposed: None Motion: **PASSED**

811500 Capital Improvement Committee

MOTION made by (Muska) and **SECONDED** by (Christensen) to approve Capital Improvements budget for \$750.

In Favor: All Opposed: None Motion: **PASSED**

910200 Legal Expense

MOTION made by (Syme) and **SECONDED** by (Baker) to approve the Legal Expenses budget for \$260,000

In Favor: All Opposed: None Motion: **PASSED**

910400 Information Technology

MOTION made by (Syme) and **SECONDED** by (Muska) to reduce the Equipment line to \$5,000.

In Favor: All Opposed: None Motion: **PASSED**

MOTION made by (Syme) and **SECONDED** by (Baker) to approve the Information Technology budget for \$196,598.

In Favor: All Opposed: None Motion: **PASSED**

910700 Capital Improvement

No changes at this time

Board of Education

MOTION made by (Syme) and **SECONDED** by (Muska) to approve the Board of Education budget for \$23,508,290.

In Favor: Syme, Christensen Opposed: Muska, Baker, Pippin Motion: **FAILED**

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Revenue

MOTION made by (Syme) and **SECONDED** by (Muska) to Budget \$250,000 use of Fund Balance.

In Favor: All Opposed: None Motion: **PASSED**

MOTION made by (Baker) and **SECONDED** by (Muska) to Budget \$350,000 use of Fund Balance.

In Favor: Muska, Baker, Christensen Opposed: Pippin, Syme Motion: **PASSED**

Board of Education

MOTION made by (Syme) and **SECONDED** by (Baker) to approve The Board of Education budget for \$23,554,290.

In Favor: Syme Opposed: Baker, Christensen, Muska, Pippin Motion: **FAILED**

Revenue

MOTION made by (Syme) and **SECONDED** by (Baker) to Budget \$450,000 use of Fund Balance.

In Favor: Pippin, Syme, Christensen, Baker Opposed: Muska Motion: **PASSED**

Board of Education

MOTION made by (Baker) and **SECONDED** by (Muska) to cut the Board of Education Budget by \$100,000.

In Favor: Muska, Christensen, Baker Opposed: Syme, Pippin Motion: **PASSED**

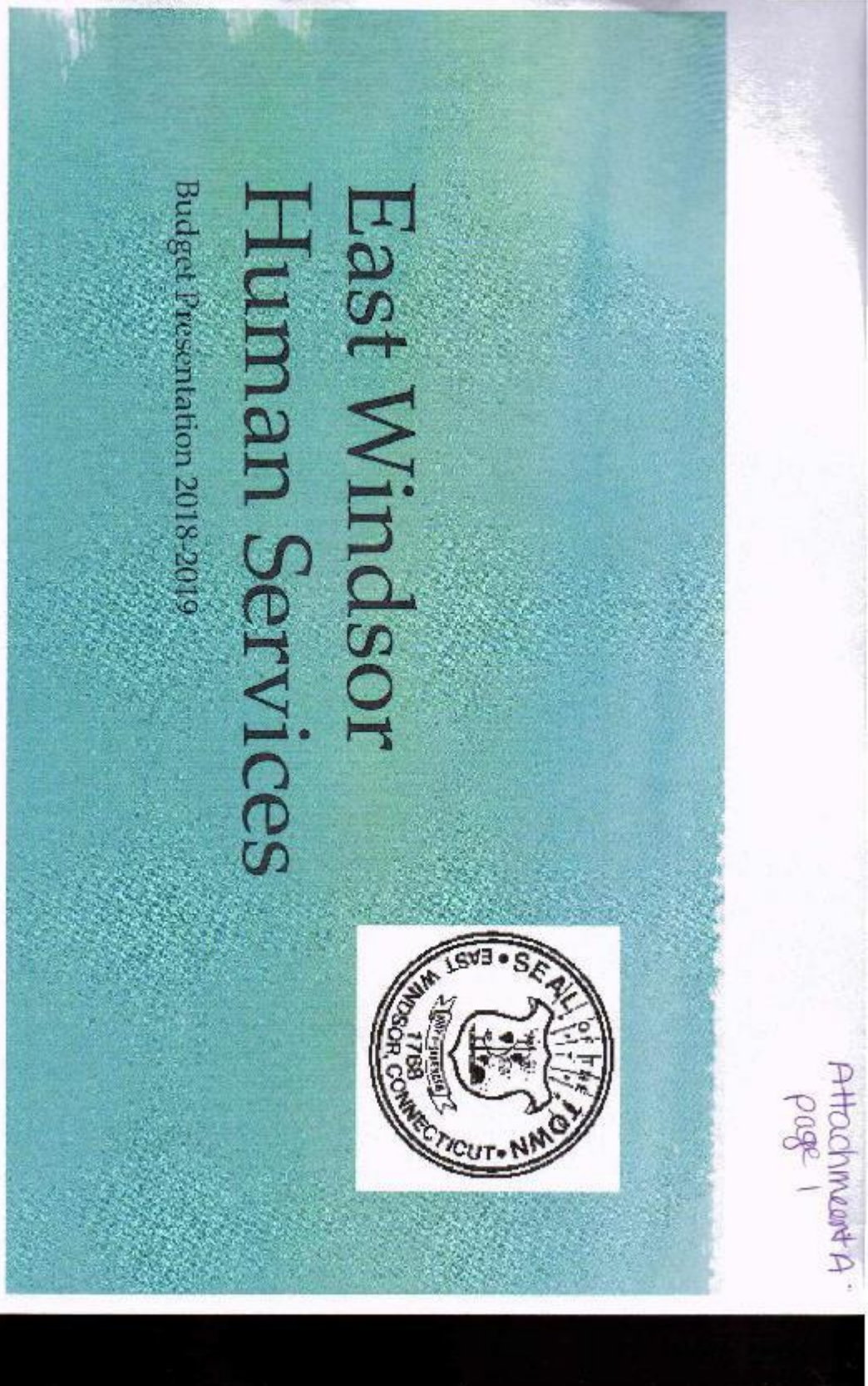
5. ADJOURNMENT:

MOTION made by (Muska) and **SECONDED** by (Baker) to adjourn at 11:18 p.m..

In Favor: All Opposed: None Motion: **PASSED**

Respectfully Submitted,

Rebecca D'Amicol, Recording Secretary



ACTIVITIES, FUNCTIONS AND RESPONSIBILITIES

- We are available to provide assistance to all members of the community who seek it. Through the process of conducting an individualized needs assessment we work with the person to determine what their needs are and a plan of action to meet those needs. We help to identify available resources, we take application for resources, and make referrals as appropriate.

Attachment A
page 2

ACTIVITIES, FUNCTIONS AND RESPONSIBILITIES

ENERGY ASSISTANCE

- We are responsible for administering energy assistance programs through both federal, state, and local programs. We take applications for three different programs; CT Energy Assistance Program, Operation Fuel, and our general private funding. All three helps provide funding for both deliverable and non-deliverable fuels for both primary and secondary energy sources.

Attachment A
Page 3

<http://www.ctct.org/>



Operation Fuel, Inc.

ACTIVITIES, FUNCTIONS AND RESPONSIBILITIES

RENTERS REBATE

- Renter's Rebate applications are also processed through the office. This program provides a refund to our most vulnerable senior and disabled adult clients.



Attachment 7
page 4

ACTIVITIES, FUNCTIONS AND RESPONSIBILITIES



Nutritional Assistance

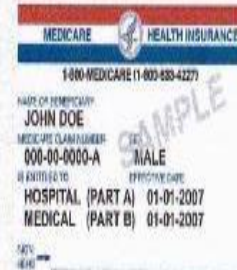
- We also help to identify available resources for supplemental food to meet people's nutritional needs. All applications for use of the local food pantry are processed in the office. We also refer to the Mobile Food Share program. Participation in holiday food baskets is also coordinated for both the pantry and VNA. We also assist in the newly established Power Pack Program in which weekend backpacks of food are given to elementary school children who qualify for them.
- Many clients who receive food assistance also qualify for and receive assistance through the Farmers Market providing vouchers to our low-income seniors.

Attachment A
pages 5





ACTIVITIES, FUNCTIONS AND RESPONSIBILITIES



Additional Assistance Programs

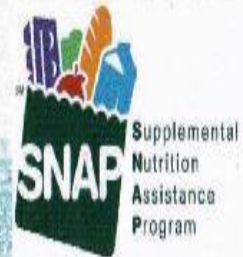
Back to School program which provides backpacks, school supplies, and shoes to the children of low-income families as well as participation in the holiday toy program.

Our office also helps to complete screening and applications for state and federal programs such as SNAP, Health insurance, and Medicare Savings Programs as well as government issued cell phones.

*Attachment - A
Page 6*



<http://www.chrhealth.org/>



ACCOMPLISHMENTS

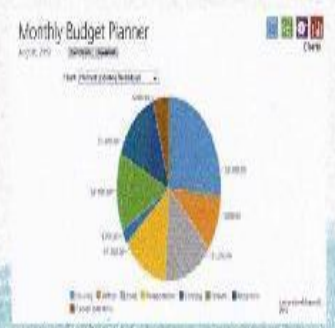
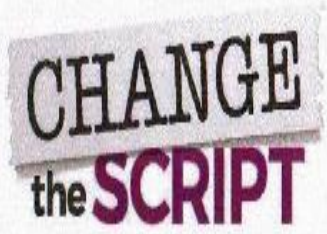
In FY 17 we processed a total of 338 energy assistance applications with a total of \$206,505 provided in assistance. As for Operation Fuel, we processed 54 applications for a total of \$21,997. A total of 173 applications were processed for Renter's Rebate with a total dollar amount of \$90,972.66 benefits paid to our seniors and disabled adults in need. We were also granted \$2,500 in grant money from the United Way to help with general energy assistance. Regarding local programs we administered 21 Farmers Market Coupons which is lower due to the State of CT budget cuts. Power Packs were increased to 34 students in our first full school year. Back to School Backpacks saw a total of 109 students. Holiday Baskets at both Thanksgiving and Christmas served 228 families each time. The annual toy program adopted 204 children with 81 of those adopted by the EWPD in conjunction with their annual Toy Drive.

Attachment A
Page 7

GOALS AND PRIORITIES

- Community Outreach, local program administration and mainstreaming services and resources is a top priority of the Human Services Department. We are looking to address the needs of our Homeless, continue to address Hunger as well as help in the fight of drug addiction specifically opioid usage.
- We will continue to process a large number of applications for energy assistance, helping to ensure that our most vulnerable clients are not without heat, electricity or water.

Attachment A
page 8



Budget Request Numbers

PERSONNEL	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE
SALARY FULL TIME	\$ 175,905	\$ 102,266	\$ (73,639)
LONGEVITY	\$ 1,365	\$ 1,820	\$ 455
SUBTOTAL	\$ 177,270	\$ 104,086	\$ (73,184)
DEPT EXPENSE	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE
PROFESSIONAL SERVICES	\$ 300	\$ 300	\$ -
SUPPLIES & EQUIPMENT	\$ 1,050	\$ 1,050	\$ -
TRAVEL	\$ 800	\$ 700	\$ (100)
EDUCATION AND DUES	\$ 1,200	\$ 1,000	\$ (200)
GENERAL ASSISTANCE	\$ 12,000	\$ 13,000	\$ 1,000
EVICIONS/EJECTIONS	\$ 2,000	\$ 2,000	\$ -
CAPITAL PURCHASES		\$ -	\$ -
SUBTOTAL	\$ 17,350	\$ 18,050	\$ 700
DEPARTMENT TOTAL	\$ 194,620	\$ 122,136	\$ (72,484)

*Attachment A
 page 9*

Salaries 85% of budget

PERSONNEL	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE
SALARY FULL TIME	\$ 178,900	\$ 102,266	\$ (76,634)
LONGEVITY	\$ 1,305	\$ 1,500	\$ 195
SUBTOTAL	\$ 180,205	\$ 103,766	\$ (76,439)

Full-Time Employees	2
Part-Time Employees	0

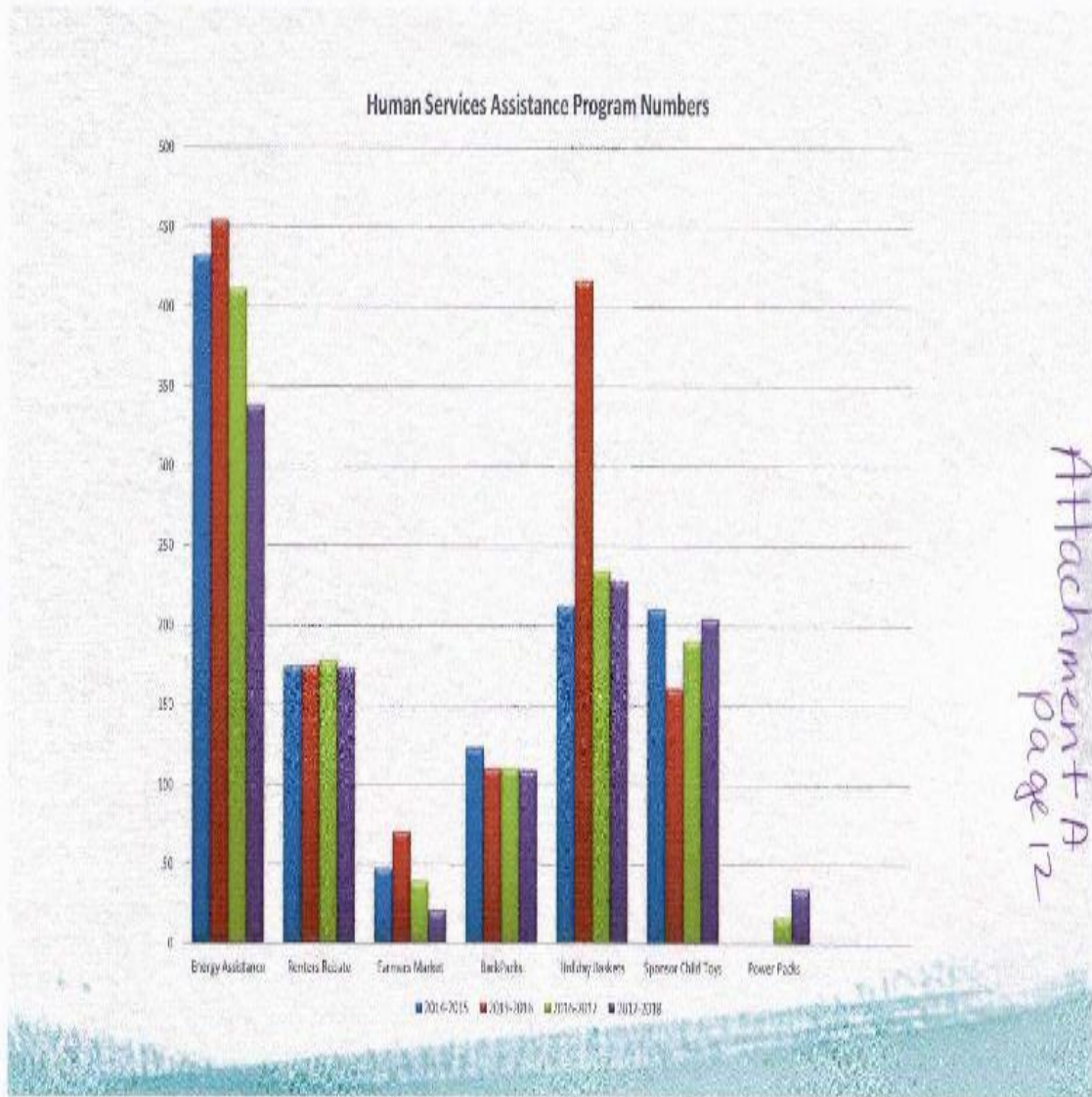
Departmental reorganization lowered the Full Time line as Admin salary was put into
Parks and Recreation Budget

Attachment 19
Page 10

Operating Budget 14.7% of budget

DEPT. EXPENSE	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE
PROFESSIONAL SERVICES	\$ 300	\$ 300	\$ -
SUPPLIES & EQUIPMENT	\$ 1,050	\$ 1,050	\$ -
TRAVEL	\$ 800	\$ 700	\$ (100)
EDUCATION AND DUES	\$ 1,200	\$ 1,000	\$ (200)
GENERAL ASSISTANCE	\$ 12,000	\$ 13,000	\$ 1,000
EVICCTIONS/EJECTIONS	\$ 2,000	\$ 2,000	\$ -
CAPITAL PURCHASES		\$ -	\$ -
SUBTOTAL	\$ 17,350	\$ 18,050	\$ 700

A-Attachment
page 11



Attachment A
page 12





**EAST WINDSOR
WELLNESS COALITION
&
LOCAL PREVENTION
COUNCIL**

- Administer ERASE Grant
- East of the River Action for Substance Abuse Elimination
- Hosted Opioid Information Forum
- Send students to PAWS Conferences
- Secured funding to get a Prescription Take Back Box at No cost
- Was awarded \$5,000 mini grant for Opioid Education and Narcan Training through CASAC

Join the Wellness Coalition
TODAY!

Got Drugs?

Most abused prescription drugs come from family and friends.

Safely dispose of unused medication in a safe and secure location.

Collection Location:

East Windsor Police Department

25 School St.

East Windsor CT 06088



East Windsor Wellness Coalition
Community and Families Coming Together in 1991

Attachment A
page 129

POWER PACKS with the East Windsor Hunger Action Team

Weekend Backpack program that allows for Broad Brook School students to bring home food for the weekend so they do not need to worry about their next meal. Must qualify for this program which is in its first full year.

Run in conjunction with Hunger Action Team.



Attachment A
page 15

Thank you for your time
and support!

Check us out on Facebook @
East Windsor Human Services



*Attachment A
page 16*

Attachment B
page 1



East Windsor Senior Services

2018-2019 Budget Proposal

Attachment
page 2

ACTIVITIES, FUNCTIONS AND RESPONSIBILITIES:

The East Windsor Senior Center is a focal point for the seniors in our community. Our seniors visit us daily for a variety of needs. We offer a variety of activities and services to help meet the health, wellness, and social needs of our seniors. A wide selection of activities are offered each month including choices like, BINGO, movies, arts and crafts classes, coloring, game day, focus group, weekly bowling league and book club. We also offer programs to address senior wellness, such as weekly exercise class and yoga class, monthly foot care, blood pressure and sugar screenings, annual flu shots and a senior health fair. We also provide social services with our CHOICES counselor.

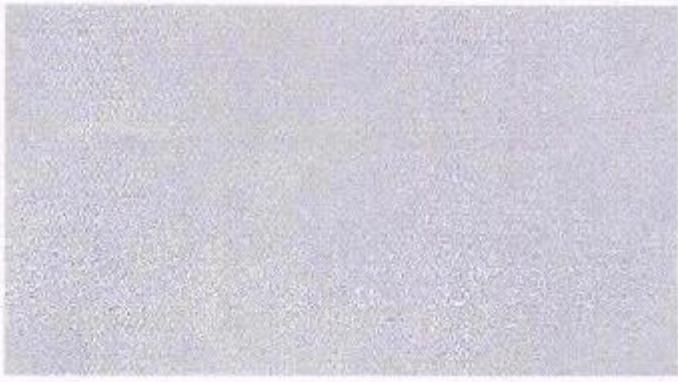
Attachment B
page 3

Transportation

Our transportation program continues to be a much needed and very successful service here in East Windsor. We provide transportation to senior citizens 60 years of age and older and also to residents who are 18 years of age and currently on Social Security Disability.

Our clients rely on us to transport them to their medical appointments, to go grocery shopping, to pick up prescriptions, to go to hair appointments, to their bank, and to the senior center for lunch and activities at the center.

We also arrange transportation to museums, restaurants, shopping malls, shows and other places of interest to the seniors.



Attachment B
Page 4

Nutrition

The Elderly Nutrition program is a very important part of our services providing a daily nutritious meal as well as daily socialization. We offer Meals-On-Wheels for those most vulnerable seniors not able to shop or cook for themselves. They are delivered daily by our dedicated volunteers.

The Community Renewal Team of Hartford provides the noontime meals through a federally funded program. The meals are delivered to the Senior Center's Café congregate site Monday thru Friday. These meals are offered to our seniors sixty years of age or older for a suggested donation of \$2.50.



Attachment B
page 5

Accomplishments 2017-2018

The Senior Center continues to have many great accomplishments. We are always striving to provide an active activity calendar to give the seniors options to choose from. This year we started receiving donations from Geisler's Supermarket that one of our seniors picks up for us, as well as bread and produce donations for the Five Corner Cupboard retail pickup. We also received a donation of a TV, Wii System, and 2 wireless microphones. These donations are greatly appreciated and well received in our center. We added a Veteran's Coffee Hour, Uno Attack and other in-house games to the calendar. Our Nutrition Program served 4,286 meals in 2017 as well as 3,029 meals being delivered with Meals on Wheels. Our Transportation program provided 10,294 trips which covered 32,634 miles.

Attachment B
page 6

Goals and Priorities for 2018-2019

We will continue to work with our seniors to determine what their needs and wants are and how best to meet them. We are focused on providing a great program for them and are excited to invite new seniors to experience the center and programs. We are looking to revamp our Senior Health Fair and are going to hold it at the center this year instead of the Annex. We are also looking to do a full needs assessment survey with our seniors and staff. Another goal is to start a senior newsletter to capture their attention and provide much needed information.

Attachment B
 page 7

Budget Request Numbers

PERSONNEL	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE	
SALARY FULL TIME	\$ 187,158	\$ 188,786	\$ 1,628	
SALARY PART TIME	\$ 34,081	\$ 33,100	\$ (981)	
SALARY OVERTIME	\$ 500	\$ 500	\$ -	
LONGEVITY	\$ 1,844	\$ 2,113	\$ 275	Contractual
			\$ -	
SUBTOTAL	\$ 223,583	\$ 224,505	\$ 922	
DEPT. EXPENSE	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE	
PROFESSIONAL SERVICES	\$ 2,090	\$ 2,450	\$ 450	
SUPPLIES & EQUIPMENT	\$ 1,000	\$ 1,100	\$ 100	
TRAVEL	\$ 400	\$ 400	\$ -	
EDUCATION AND DUES	\$ 1,100	\$ 800	\$ (300)	
CAPITAL PURCHASES		\$ -	\$ -	
PROGRAMS	\$ 4,500	\$ 5,345	\$ 845	
			\$ -	
SUBTOTAL	\$ 9,090	\$ 10,145	\$ 1,045	
DEPARTMENT TOTAL:	\$ 232,673	\$ 234,650	\$ 1,977	

Attachment B
 Page 8

Salaries 96% of Total Budget

PERSONNEL	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE	
SALARY FULL TIME	\$ 187,158	\$ 188,786	\$ 1,628	
SALARY PART TIME	\$ 34,081	\$ 33,100	\$ (981)	Corrected 16.73 per budget hr. amount
SALARY OVERTIME	\$ 500	\$ 500	\$ -	
LONGEVITY	\$ 1,844	\$ 2,119	\$ 275	Contractual
			\$ -	
SUBTOTAL	\$ 223,583	\$ 224,505	\$ 922	

Full-Time Employees	5
Part-Time Employees	2

Attachment
Page 9

Operating Expenses

\$10,145

4 % of the total budget to operate and complete
certifications and trainings

DEPT. EXPENSE	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE
PROFESSIONAL SERVICES	\$ 2,000	\$ 2,450	\$ 450
SUPPLIES & EQUIPMENT	\$ 1,000	\$ 1,180	\$ 180
TRAVEL	\$ 400	\$ 400	\$ -
EDUCATION AND DUES	\$ 1,100	\$ 800	\$ (300)
CAPITAL PURCHASES		\$ -	\$ -
PROGRAMS	\$ 4,500	\$ 5,315	\$ 815
			\$ -
SUBTOTAL	\$ 9,000	\$ 10,145	\$ 1,145
DEPARTMENT TOTAL:	\$ 232,583	\$ 234,650	\$ 2,067

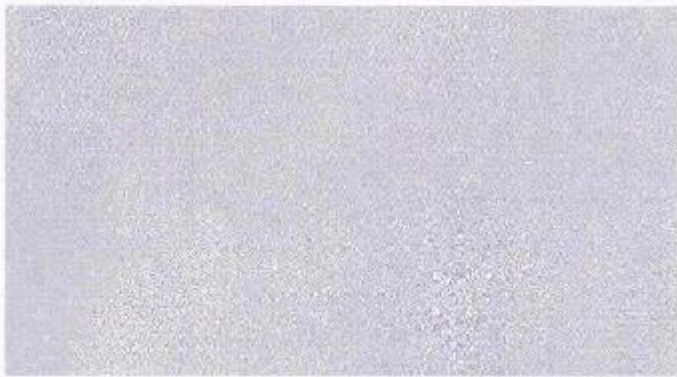
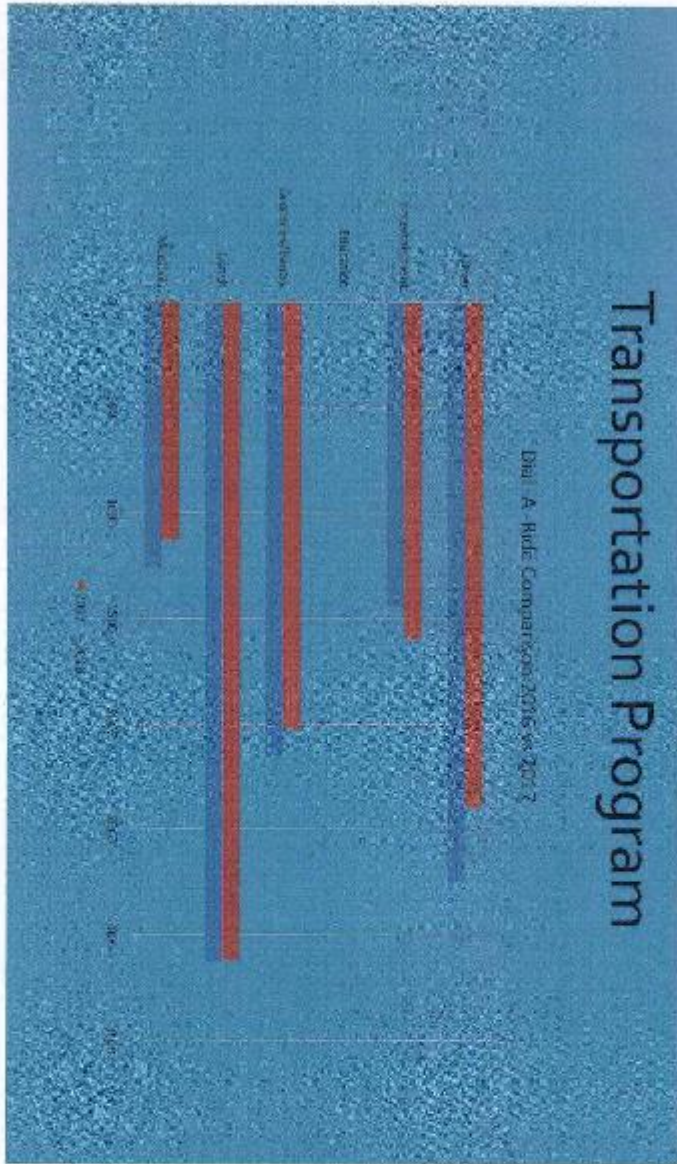
Attachment B
 page 10

Transportation Program

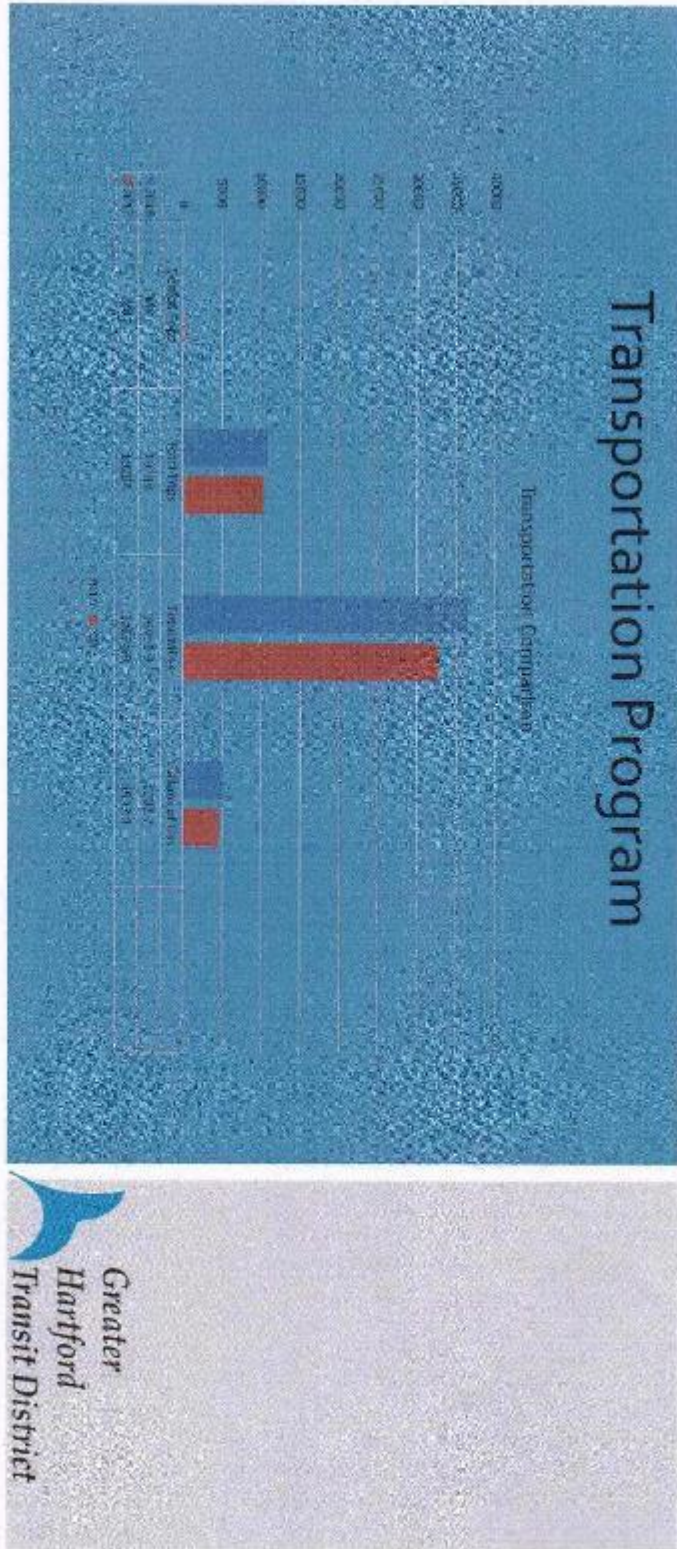
Dial - A - Ride Totals for FY17

Month	Medicals	Lunch	Gearbox/ Pantry	Entertainment	Education	Other	Total Trips	Total Miles	Denied Trips	Gas
July	108	336	130	150	0	382	1126	3431	13	674
August	96	246	176	172	0	336	328	2,639	18	415.4
September	94	310	172	130	0	218	344	2,857.00	10	601
October	80	300	151	81	0	160	764	2,645	18	327.6
November	88	234	176	91	0	238	822	2,581.00	10	377.3
December	68	258	112	168	0	196	512	2,478.30	56	218.7
January	96	208	134	126	0	152	714	2,400	28	161.8
February	88	176	158	136	0	124	582	2,221.00	60	315.8
March	104	288	206	112	0	154	904	3,007.00	18	516.7
April	106	212	142	100	0	150	808	2,695	8	361.7
May	98	230	190	96	0	150	784	2,760	18	410.7
June	102	236	182	131	0	154	906	3,016	14	448.8
Totals	1130	3102	2076	1696	0	2890	30094	32634.0	290	4977.3

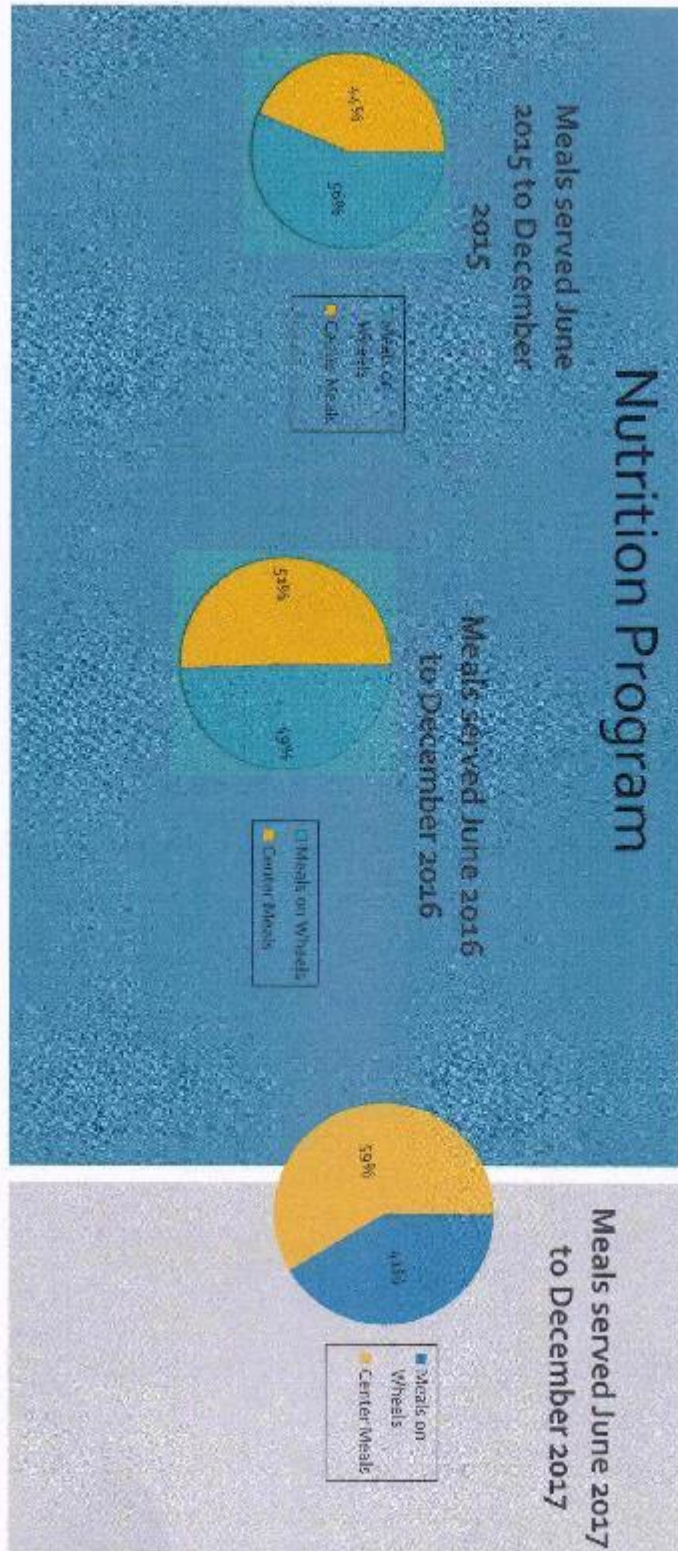
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Programs and Events

East Windsor Senior Center Events & Activities Calendar - February 2018

2018 CALENDAR: MONDAY THROUGH FRIDAY 8:00 a.m. to 3:00 p.m.
WEBSITE: WWW.EASTWINDSORSENIORCENTER.COM
1570 HUNTERSWOOD AVE. - SUITE 200 - EAST WINDSOR, NJ 07028

Monday	Tuesday	Wednesday	Thursday	Friday
			For More Programs and Events Call us by 11:30 AM Call us by 11:30 AM Call us by 11:30 AM	Try to World Famous Cheese House Lunch at 11:30-12:00 PM
How To Assemble 10:00-11:00 by appointment Shopping: High 7 or Menards 9-10:30 Walmart 12:30-1:30	Chess Day 10:00-11:30 Club Yoga 12:30-1:30 PM	Shopping at Michaels 9:30-11:00 College 10:30-11:30 Walmart 12:30-1:30	Money Drop 10:30-11:00	Middle and Senior 10:00-11:00 Phone Open Carroll's 12:30-1:30
How To Assemble 10:00-11:00 by appointment Shopping: High 7 or Menards 9-10:30 Walmart 12:30-1:30	Art Show 10:30-11:00 11:00-12:00 (by appt.) Club Yoga 12:30-1:30	Shopping at Michaels 9:30-11:00 College 10:30-11:30 Walmart 12:30-1:30	Money Drop 10:30-11:00	History of Senior Center 11:00-12:00
How To Assemble 10:00-11:00 by appointment Shopping: High 7 or Menards 9-10:30 Walmart 12:30-1:30	Poolside 10:00-11:00 Phone Open 11:30-12:00 Club Yoga 12:30-1:30	Shopping at Michaels 9:30-11:00 College 10:30-11:30 Walmart 12:30-1:30	Money Drop 10:30-11:00 Clubhouse Open 11:00-12:00 Building 12:00-1:00	Phone and Cheese House 10:30-11:00 Mobile Food Show at Carroll's 12:30-1:30
Shopping: High 7 or Menards 9-10:30 How To Assemble 10:00-11:00 Phone Open 11:30-12:00 Walmart 12:30-1:30 Walmart 12:30-1:30	Club with Yoga 10:00-11:00 Club Yoga 12:30-1:30	Shopping at Michaels 9:30-11:00 College 10:30-11:30 Walmart 12:30-1:30		

Attachment B
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Programs Totals 2017

Program Totals FY17												
Program	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Attack												
Art	16	31	12	16	12	12	12	6	14	17	5	6
BINGO	24	25	36	19	39	37	44	33	54	17	53	41
Book	8	5	3	6	4	3	3	8	5	7	6	3
BYOP											6	5
Crafts	8	10	9	9	12	6	6	can	4	6	can	5
CHOIC	2	5	6	16	17	2	8	3	4	4	2	6
Colori	7	10	9	8	7	6	8	7	5	6	3	5
Cribba	8	10	8	4	5	6	8	8	4	6	5	8
Educa	28	22	74	30	21	34	45	26	9	61	68	49
Fitness	54	77	66	67	86	39	46	40	46	84	62	53
Focus	18	12	19	10	6	10	13	4	can	7	10	5
Food	13	13	6	11	8	11	13	can	can	6	9	7
Game	2	2	4	2	1	3	can	2	2	3	5	3
In	11	12	13	10	9	12	7	10	11	12	20	10
Out	44	84	18	53	20	90	25	38	35	30	37	44
Senior	1	4	6	6	7	3	5	6	8	5	10	8
Sit &	6	5	4	4	3	2	5	2	can	can	Sw	Sw
Social	84	60	65	70	82	80	65	56	55	55	66	60
Taa	3	4	8	0	5	10	6	11	6	5	15	5
Trivia	8	8	No	6	8	8	can	can	6	3	6	5
Vetera											7	4
VNA	19			34	18	18	14	13	8	15	48	12
Walkin	No	5	4	No	Ca							
Wii	28	30	20	33	50	28	29	16	29	34	40	28
Wii	24	21	16	10	15	12	10	12	13	7	5	15
Yoga	53	72	77	67	39	40	67	39	26	23	62	51
Total	359	542	476	491	437	472	443	340	342	390	519	448

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Why do you come to the Senior Center?

- For the meal and the people
- Activities and lunch
- Activities, exercise, the staff is wonderful, lunch
- To socialize with new and existing friends
- For lunch and the different activities
- For Friends
- Play Bingo

Senior Quotes:

What would you love to see at the Senior Center in the future?

- Longer hours, more activities (4 people said same thing)
- Bus trips to the casino

What do you love about the Senior Center?


- The food
- Everything
- Friendly Office Staff, Lunch
- Meeting & making friend, exercise
- The different activities offered, the staff
- Friendship, activities



Attachment B
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New and Exciting Programs

Melrose Place Farm @ East Windsor
Senior Center
Thursday, September 14 & 11
11:00 a.m. - 2:30 p.m.




Marti will bring fresh produce for you to purchase
Farmers Market coupons accepted
or bring cash

Happy Birthday Dr. Seuss!
Come Join Us for a breakfast of
Green Eggs & Ham
Sponsored by:
Touchpoints at Chestnut
March 2, 2018 at 9:30 a.m.



Please sign-up by Monday, February 20, 2018

Trivia with Teresa
(Multiple choice questions)



Join Teresa for some fun!

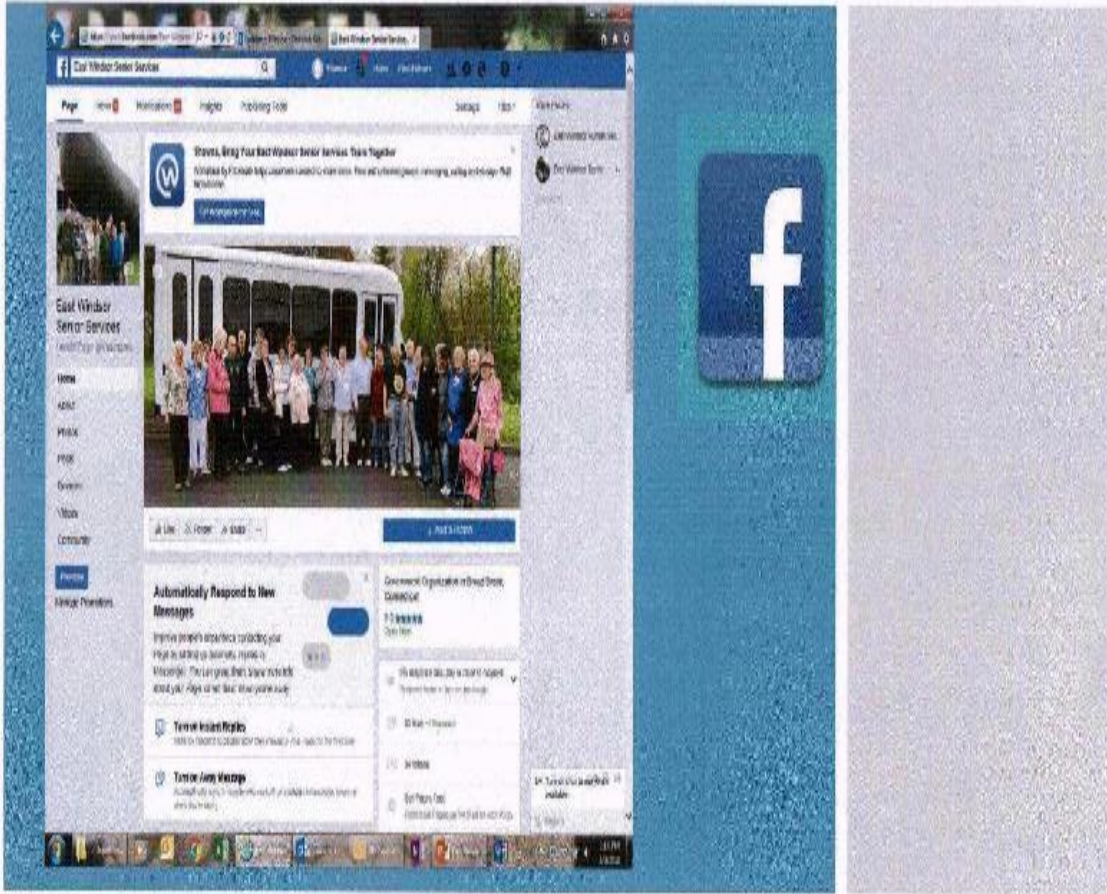
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Daily Happenings.....



Attachments B
page 19

We dove into social media!



Attachment B
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Fun with our seniors.....



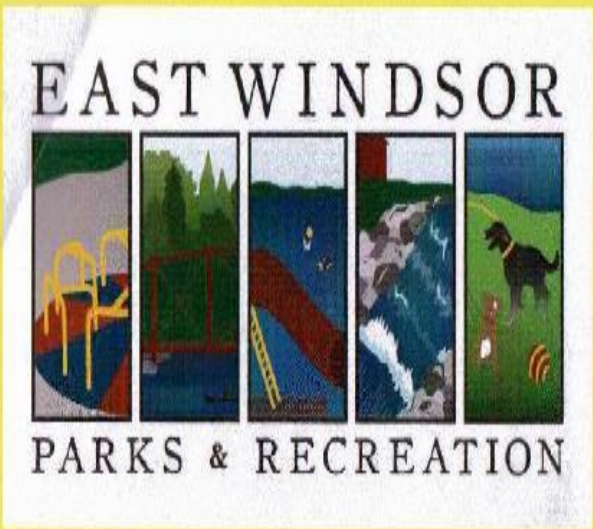
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Thank you for your time
and support!

Check us out on Facebook @
East Windsor Senior Services

Attachment B
page 1

Parks and Recreation Budget Proposal 2018-2019



"Together Parks and Recreation Creates Better Communities"

Attachment C
page 2

ACTIVITIES, FUNCTIONS AND RESPONSIBILITIES:

- Administer programs and events for the residents of East Windsor and surrounding communities.
- Facilitate the usage of town parks and fields and manage the usage of town owned parks and facilities.
- Search for and secure grant funding as means of support for upgrades to parks, programs and facilities.
- Work in conjunction with other town departments and agencies to offer safe and quality life long leisure experiences.
- Serve as a liaison to the youth sport organizations, Hunger Action Team, ERASE grant administrator and other various groups in town.



Attachment C
Page 3

ACCOMPLISHMENTS 2017/2018:

- Revamped the aquatics program to meet all American Red Cross changes and reinstated a full swim lesson curriculum.
- Developed new logo and brand for the department
- Promoted the Local Prevention Council and Wellness Coalition in conjunction with other town departments and agencies, continued with the HAT Team for Power Pack Program.



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GOALS AND PRIORITIES 2018/2019:

Park signage upgrade project to include address numbering of all Town Park Properties

- Create a town wide mailing with town agencies, services and libraries
- Secure funding for the implementation of a Splash Pad
- Implementation of middle school after school program offerings.
- Town wide audit of parks and amenities within the parks.



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 page 5

Budget Request Numbers

PERSONNEL	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE
ADMIN FULL TIME-3 Dept. Reorg		\$ 90,000	\$ 90,000
SALARY FULL TIME	\$ 105,577	\$ 52,270	\$ (53,307)
SALARY PART TIME	\$ 72,400	\$ 79,755	\$ 7,355
SUBTOTAL	\$ 177,977	\$ 222,025	\$ 44,048
DEPT. EXPENSE	FY 18 ADOPTED	FY 19 REQUEST	\$ CHANGE
PROFESSIONAL SERVICES	\$ 15,080	\$ 15,000	\$ (80)
SUPPLIES & EQUIPMENT	\$ 23,750	\$ 23,170	\$ (580)
TRAVEL	\$ 500	\$ 500	\$ -
EDUCATION AND DUES	\$ 1,895	\$ 1,945	\$ 50
CAPITAL PURCHASES		\$ 3,000	\$ 3,000
SITE IMPROVEMENT	\$ 18,000	\$ 18,000	\$ -
SUBTOTAL	\$ 59,225	\$ 61,615	\$ 2,390
DEPARTMENT TOTAL:	\$ 237,202	\$ 283,640	\$ 46,438
Full-Time Employees	2	2	
Part-Time Employees	2	2	
Seasonal Employees	32	30	

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Salaries

78% of the total budget

Salary Accounts

Administrative Salary (3 depts) 1005-710200-51610 \$90,000

Salary -Full Time

Recreation and Aquatics
 Lead

\$52,270
 142270

Salaries - Part Time Office 1005-710200-51620 \$79,755

2 Part time administrative assistants \$33,055 16.73 per hr
 19 hours per week

Park (seasonal)

\$10.35/hr Gate & Snack Bar \$11,000 Non peak 1 person decrease

Lifeguards \$22,000 coverage during lessons
 WSI 12.50 per hour \$5,700 offering more classes

Early Opening/Emergency \$2,500 \$41,200

Programming Staff Supervisor-afterschool \$2,000
 Special Events \$2,000
 Emergency Call \$1,500
 \$5,500

\$79,755

Total Salaries Wages

\$220,025

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Operating Expenses
22 % of the total budget to
run 7 parks and a number
of programs/events.

Operating Expenses:			
Professional Services	1005-710200-52100		\$15,000
Contracted Services	Needs change every year as things come up or break		
Golf Field and Court Light Maintenance			\$1,000
Propane and Maintenance			\$1,500
Irrigation Service			\$1,300
Plumbers			\$700
Drinking Water Testing			\$200 state mandate
Port o lets			\$600
Gate Closure			\$500
Service call/Umpires			\$4,800
Lake Management Contract			\$4,400 Contract up for renewal

*Attachment C
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Supplies and Equipment Purchases	1005-710200-52200		\$23,170
Events-easter Egg Hunt, Halloween Entertainment, Carol Sing			\$2,000
Community Events			\$400
Youth programs- basketball			\$700
Playground supplies			\$1,200
Seasonal events- Special Events, Family Safety Day			\$450
Cleaning and Paper Products			\$800
Fertilizer/seed			\$4,000
Tools			\$300
Field Lining			\$1,000
Waterfront/guard suits	new guards		\$200
Safety Training and Manuals			\$1,200
Swim lesson supplies			\$400
First aid supplies			\$1,000
Snack bar supplies, special events			\$7,000
Office Supplies			\$500
Emergency Needs			\$1,400
New row boat for emergency water usage			\$620

Attachment C
 to be paid
 1005-710200-H-A

Travel		1005-710200-52300			\$500
Dues/Education		1005-710200-52400			\$1,945
	Red Cross Member			\$300	
	CRPA			\$130	
	State Conferences			\$800	
	Seminars			\$300	
	LG court full time employee	good for 2 years		\$100	
	NRPA			\$205	
	NEPA			\$50	
Site Improvement/Maintenance		1005-710200-55510			\$18,000
	Facility & Grounds repair and required safety standard materials, wood chips, fill, process, sand, signage for parks w/addresses.				
Capital Purchases		1005-710200-52500			\$3,000
	Storage Container for bounce houses, skating rink etc.				
	<u>Total Other Expenses</u>				<u>\$61,615</u>
	TOTAL Proposed 2018-2019 Budget				<u>\$283,640</u>

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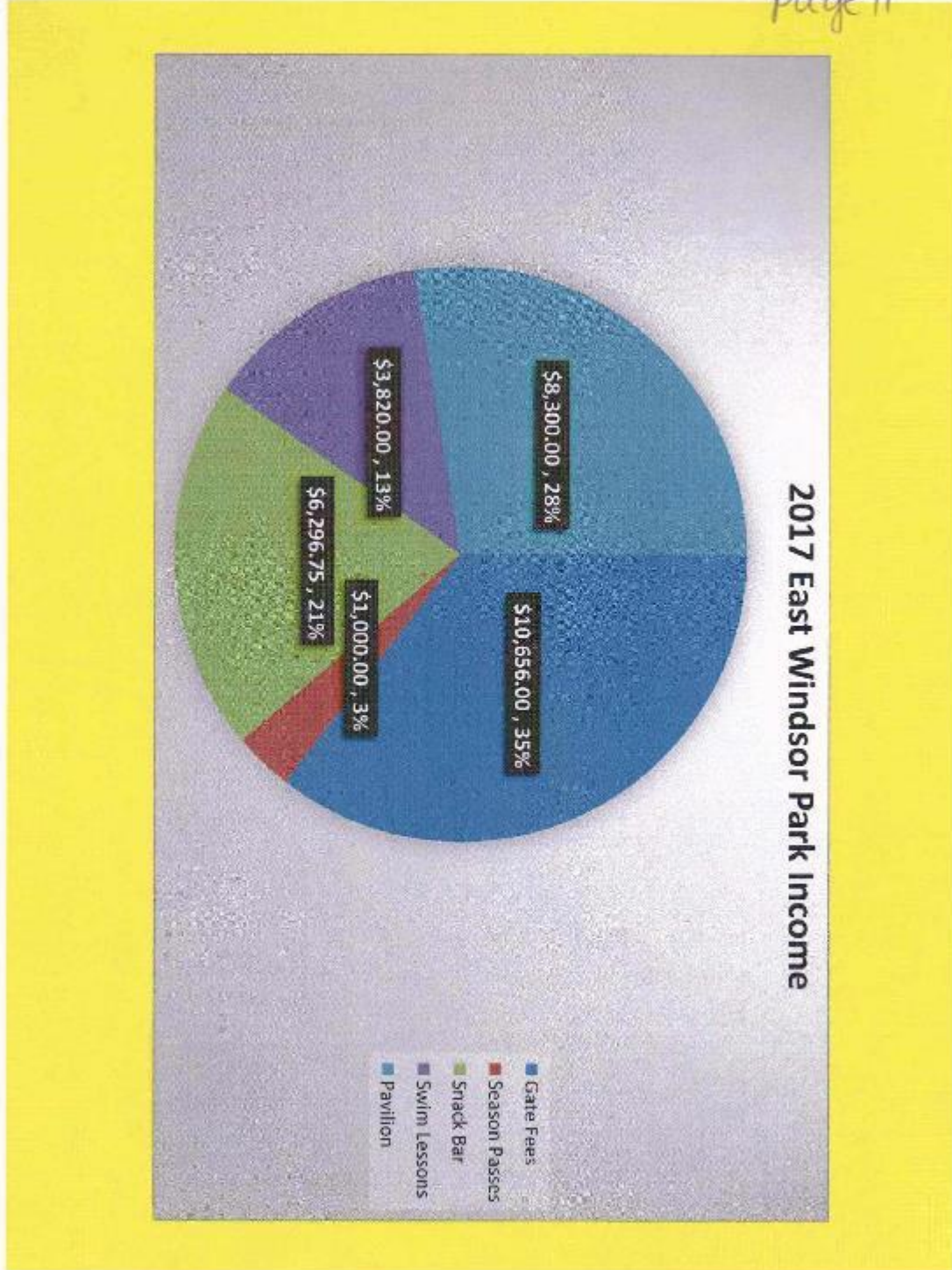
Parks and Recreation Revenue

FY 17/18 ACT. YTD	FY 16-17 BUDGET	FY 16-17 ACTUAL
7,760.00	12,000.00	10,764.50
427.00	1,500.00	1,307.00
5,280.75	4,000.00	5,875.70
1,520.00	5,000.00	8,700.00
400.00		1,940.00
15,387.75	22,500.00	28,587.20

2018 Revenue will increase with EW Park being opened full time to non residents and the expansion of our Swim Safety Program.

The month of June should post a higher number for a few larger rentals.

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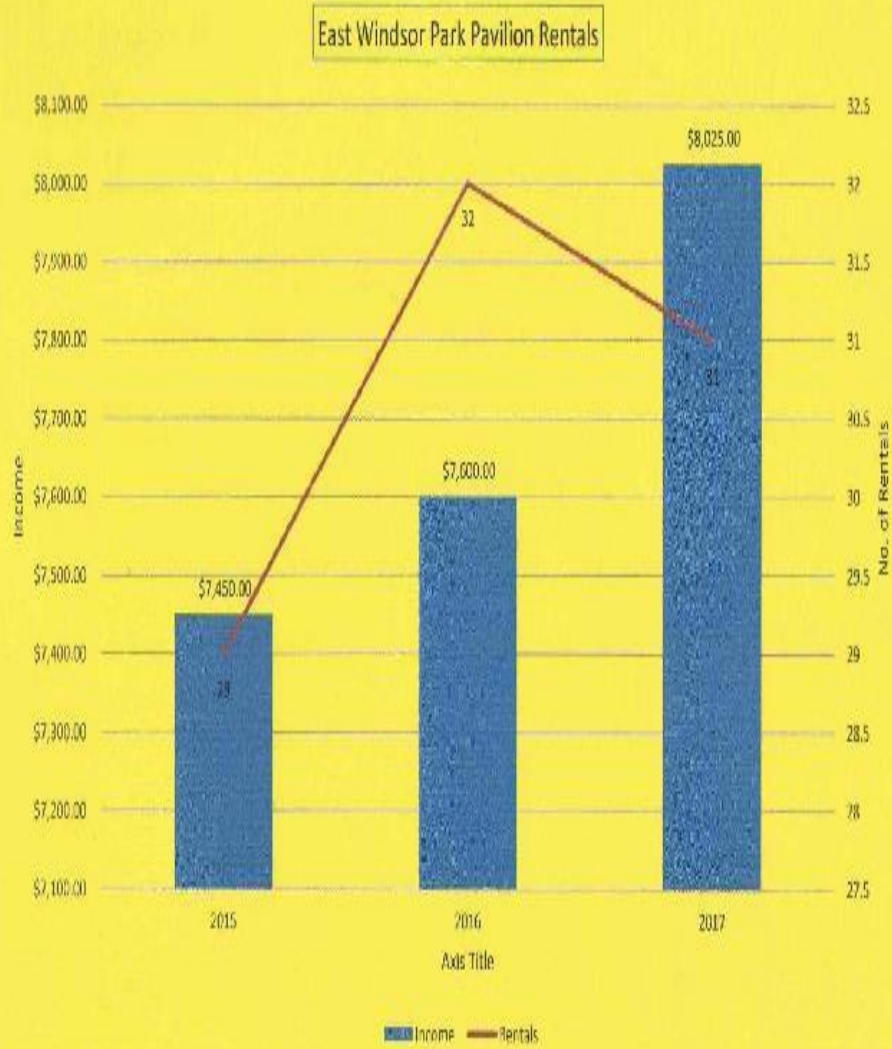


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EAST WINDSOR PARK RATE COMPARISONS

	2006-2008	2009-2010	2011-2012	2013	2014	2015	2016	2017
Season Passes								
Individual	\$20.00	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Family	\$40.00	\$40.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
General Admissions								
East Windsor Resident	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Guest of resident (Weekends only)	\$3.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	
Non resident (Monday-Thursday)								anytime
2 to 16 Years old					\$5.00	\$5.00	\$5.00	\$5.00
17 to 59 years old					\$3.00	\$3.00	\$3.00	\$3.00
2 and under & 60 and above	Free	Free	Free	Free	Free	Free	Free	Free
Pavilion Gate Admissions								
Resident	\$3.00	\$3.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Non Resident	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Swim lessons								
Per child with season pass	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	Resident	\$40.00	
Per child without season pass	\$20.00	\$30.00	\$30.00	\$30.00	\$30.00	Non Res.	\$50.00	
Per child with summer camp registration	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00			
4 or more with season pass in same session	\$45.00	\$60.00	\$60.00	\$60.00	\$60.00			
Pavilion Rental Rates in season								
East Windsor Resident	\$125.00	\$150.00	\$150.00	\$150.00	\$150.00	\$175.00	\$175.00	\$175.00
Non Resident	\$125.00	\$150.00	\$200.00	\$200.00	\$200.00	\$225.00	\$225.00	\$225.00
Gate admission - resident	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$2.00	\$2.00	\$2.00
Gate admission - non-resident	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Pavilion rental rates out of seasons								
East Windsor Resident	\$175.00	\$150.00	\$150.00	\$150.00	\$150.00	\$175.00	\$175.00	\$175.00
Non Resident	\$125.00	\$200.00	\$250.00	\$250.00	\$250.00	\$275.00	\$275.00	\$275.00
Non Profit	\$175.00	\$125.00	\$175.00	\$175.00	\$175.00	\$150.00	\$150.00	\$150.00
Hourly rental available mid week 4hrs min.	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Clean up deposit (refundable)		\$30.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Sports Equipment Rental (refundable)		\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00

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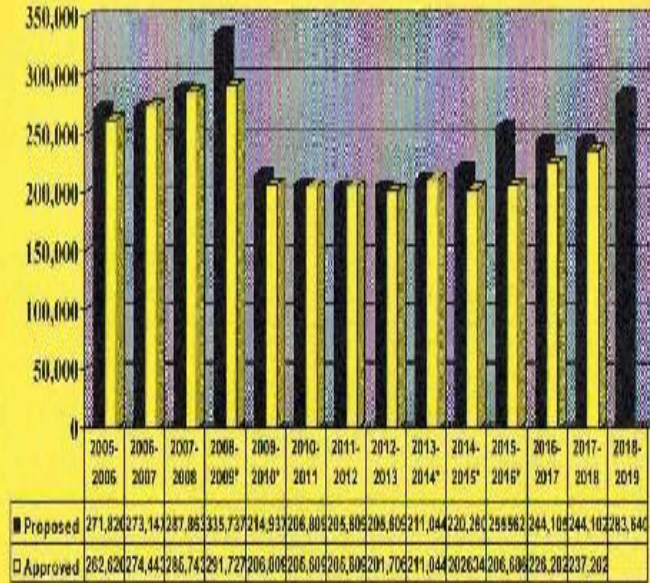
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EAST WINDSOR PARK THREE YEAR COMPARISON

	2015		2016		2017	
GATE RECEIPTS						
Residents \$2.00 Week day	494	\$088.00	656	\$1,312.00	693	\$1,388.00
Residents \$2.00 Weekends	750	\$1,500.00	590	\$1,180.00	513	\$1,026.00
Non-Residents (as guests of residents) \$4	9	\$36.00	236	\$944.00		
Non Residents Weekdays ages 17-60 \$5	156	\$780.00	267	\$1,435.00	240	\$1,200.00
Non Residents weekdays ages 3-16 \$3	143	\$429.00	167	\$581.00	244	\$732.00
Non Residents Weekends ages 17-60 \$5					259	\$1,295.00
Non Residents weekends ages 3-16 \$3					160	\$480.00
Children Under 2 and Seniors 60+ weekdays			127		300	
Pavilion Guests Residents \$2 weekdays			48	\$96.00	95	\$288.00
Pavilion Guests Non-residents \$3 weekdays	209	\$599.00	608	\$1,830.00	474	\$1,422.00
Pavilion Guests Residents \$2 weekends	154	\$308.00	185	\$370.00	71	\$142.00
Pavilion Guests Non-residents \$3 weekends	1421	\$4,313.00	1,242	\$3,762.00	895	\$2,685.00
TOTALS	3336	\$8,953.00	4166	\$11,490.00	3945	\$10,656.00
SEASON PASS RECEIPTS						
Residents Only						
Individual	1	\$25.00	3	\$75.00		
Family	25	\$1,250.00	17	\$850.00	20	\$1,000.00
				\$925.00		\$1,000.00
Usage						
Weekday	79		30		96	
Weekend	38		23		43	
SNACK BAR RECEIPTS		\$6,515.05		\$6,174.95		\$6,296.75
SWIM LESSON INCOME						\$3,820.00
EWP PAVILION RENTALS						
Residents	10		14		8	
Employee	1		0		0	
Non-Resident	15		15		20	
Non-Profit	4		3		4	
Rental Income		\$9,900.00		\$9,800.00		\$7,500.00
Hourly Pavilion (\$25/hr. - 4 hr. minimum)	7	\$700.00		\$800.00		\$800.00
Less any refunds		-\$150.00				
TOTAL PAVILION INCOME		\$7,450.00		\$7,600.00		\$8,300.00
TOTAL REVENUE		\$25,014.05		\$28,188.00		\$30,072.75

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EW Parks & Recreation Budget Analysis

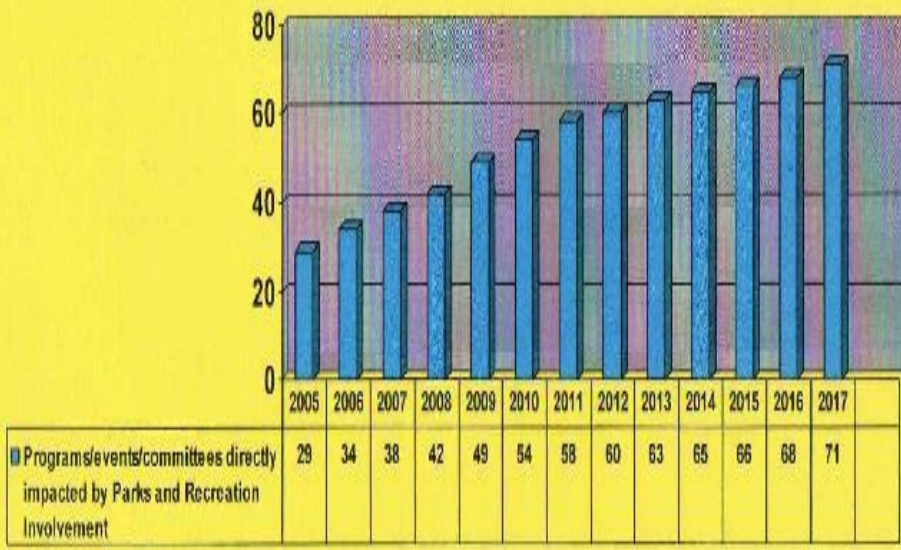


- *2008-2009 Proposed Budget included a request for an additional Grounds Maintainer.
- *2009-2010 Reflects the transfer of Grounds Supervisor as well as associated expenses to Dept. of Public Works.
- * 2013-2014 has Contracted Salary increase
- *2014-2015 Minimum Wage Increase and Supply Cost Increase
- * 2015-2016 Minimum Wage Increase and Supply Cost Increase are reflected as well as utilities and central purchasing items removed.
- *2015-2016 Reflects the request for an additional Full Time employee
- *2016-2017 Reflects minimum wage increase, supply cost increase, and request for Full Time employee
- *2017-2018 Addition of Full Time Aquatics/Youth Program Supervisor
- *2018-2019 Restructure of 3 Departments, Admin salary is reflected in this budget

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Parks and Recreation Program Development



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Parks and Facilities

Facility	Address	City, State, Zip	Hours	Amenities
East Windsor Park	27 Reservoir Avenue	Broad Brook, CT, 06016	Seasonally 9:00am-7:00pm; Swimming 11:00am-6:45pm	Seasonal waterfront, Seasonal Snack Bar, Ballfields (one lighted), Horseshoes, Tennis/Basketball Courts (lighted), Pavilions that can be rented, Shuffleboard, Volleyball, Charcoal Grills
East Windsor Dog Park	24 Reservoir Avenue	Broad Brook, CT, 06016	Sunrise to Sunset	Fenced in park with separate areas for large and small dogs. Poopbags and trash containers provided.
Broad Brook Pond Park	17 Depot Street	Broad Brook, CT, 06016	Sunrise to Sunset	Rotary, Gazebo and non-motor boat launch
Abbe Road Soccer Complex	34 Abbe Road	East Windsor, CT 06088	Sunrise to Sunset	Regulation Soccer Field & Jr. Soccer Field
Pierce Memorial Park	175 Windsorville Road	Broad Brook, CT, 06016	Sunrise to Sunset	Basketball Court, Swings, Ball Field, Slide, Playscape
Prospect Hill Park	1 Broadview Lane	East Windsor, CT 06088	Sunrise to Sunset	Playscape, Merry-Go-Round, Swings, Slide, Ballfield, Basketball Court
Town Hall Annex/Boundless Playground	25 School Street	East Windsor, CT 06088	Sunrise to Sunset	Basketball Court, Ballfield, Playscape, Swings, Ice Rink (Seasonal)
Warehouse Point Park/Osborn Field	180 South Water Street	East Windsor, CT 06088	Sunrise to Sunset	Basketball and Tennis Courts (Lighted), Ballfields, Swings, Slides
Volunteer Park	171 South Water Street	East Windsor, CT 06088	Sunrise to Sunset	Gazebo, Picnic Tables, Grills
East Windsor Town Hall	11 Rye Street	Broad Brook, CT, 06016	Monday-Wednesday 8:30am-4:30pm Thursday 8:30am-7:00pm Friday 8:30am-1:00pm	Parks & Recreation Dropbox outside main entrance

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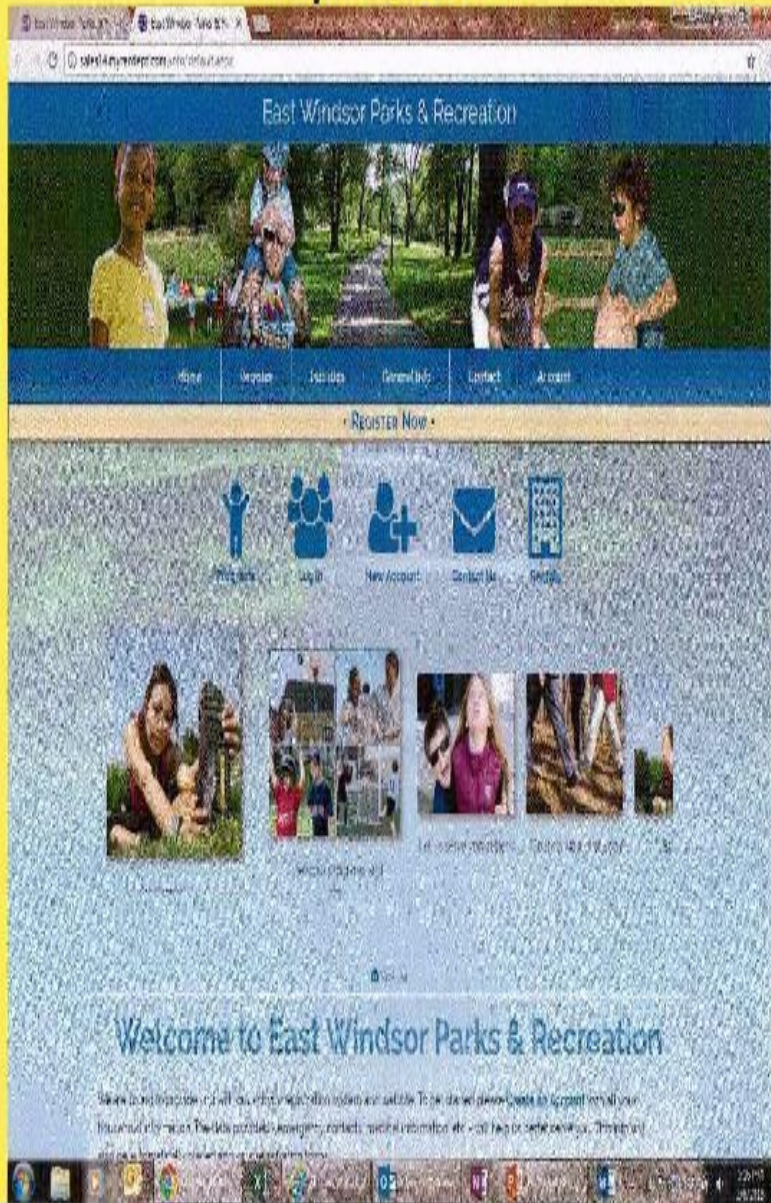
COMMUNICATION.....
FLYERS, PRESS RELEASES,
SOCIAL MEDIA, EMAIL BLASTS



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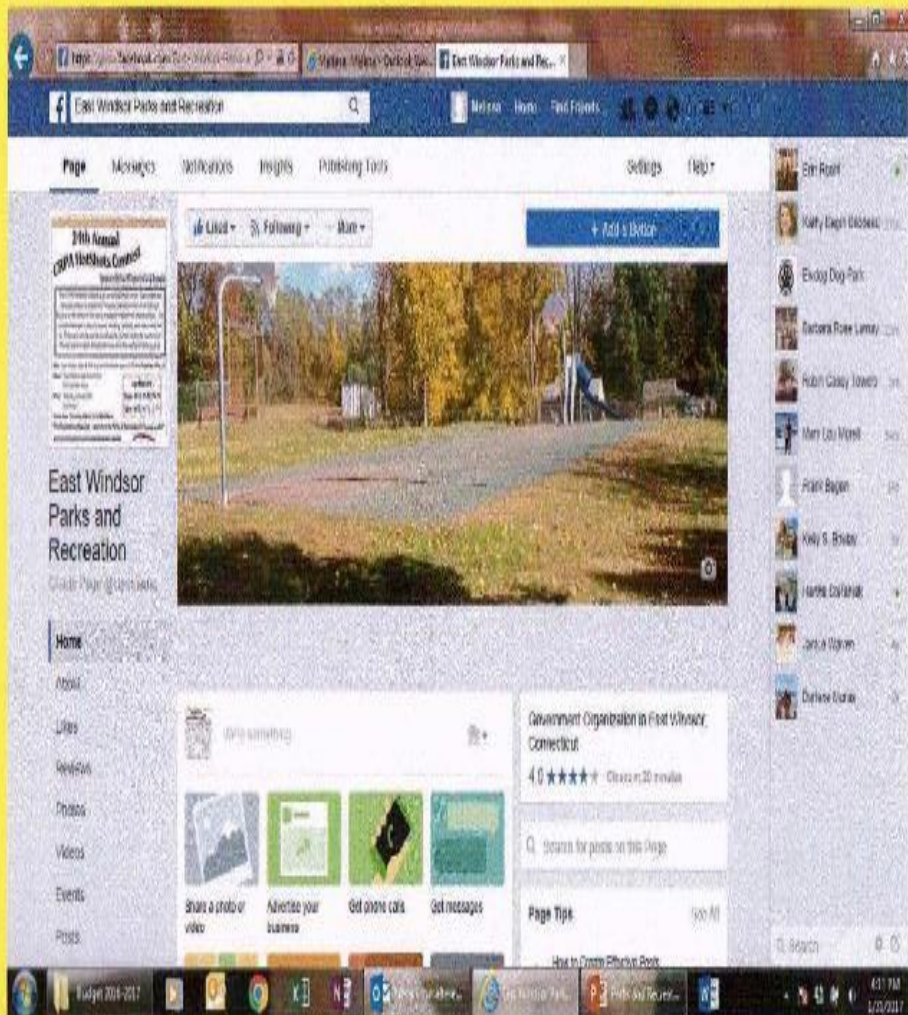
NEW SOFTWARE MyRec.com

Going Live
March 1, 2018



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Social Media Facebook East Windsor Parks and Recreation



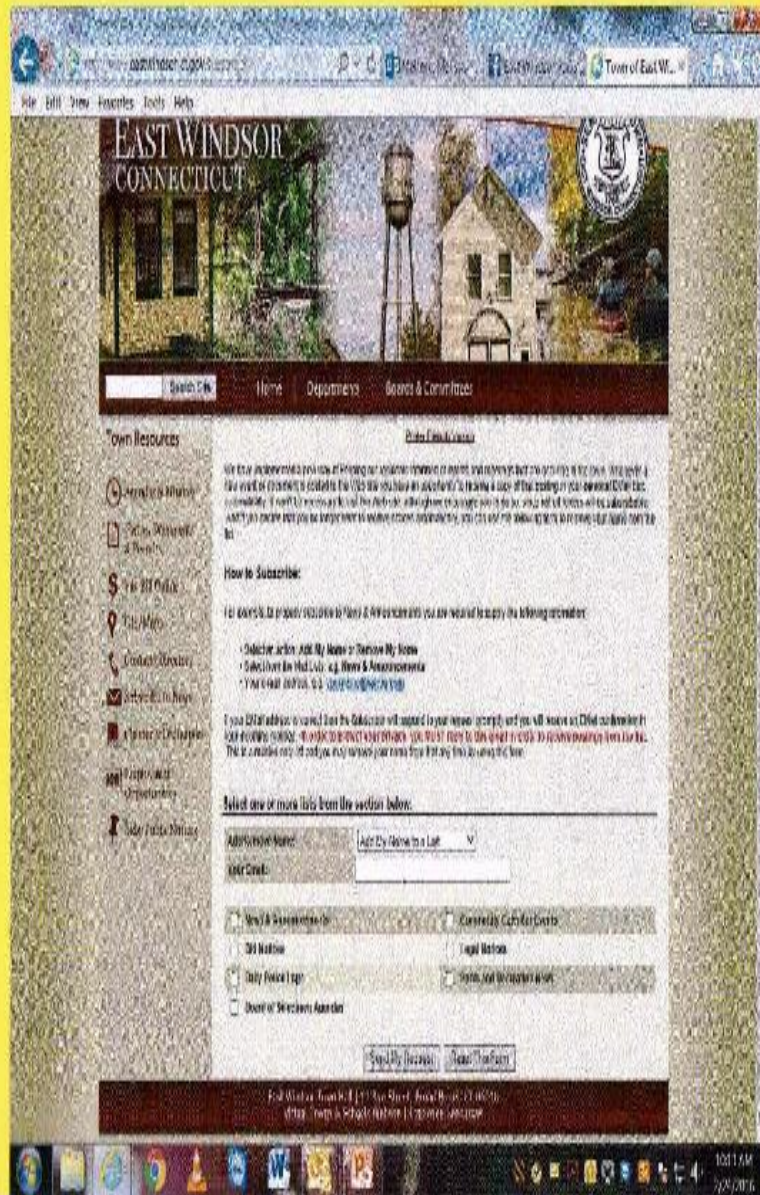
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Twitter @EWParksRec



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Email Blasts



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New and Exciting Programs

Healthy Cooking Classes For Kids!



Healthy Cooking With Kids is offering educational cooking classes at East Windsor Middle School. This is a fun, hands-on way to teach children how to cook while giving them important food & nutrition education. Your child will learn how to make healthy snacks, breakfast, lunch, and dinner recipes! Each class begins with a 30-minute food education lesson followed by making up to 3 recipes.

Register Now:

Winter Session: 3:00pm- 5:00pm

"8-Hour Core Cooking Program"

Tuesdays - February 6, 13, 20, and March 6

Price: \$35/student

- Limited to 10 students per class. Register online to hold your spot.
- Students receive parental activities & recipes to take home.

For More Details And To Register: for an Upcoming Cooking Class, or Birthday Party Visit:
www.healthycookingwithkids.com



After School Program



WHERE: EWING GYM
 DAYS: THURSDAYS
 GRADES: 5-8
 TIME: 3pm - 4pm
 DATES: Mar 15, 22, 29, Apr 5, 12, May 3, 10, 17

Cost: \$80 (PSS Shirt Included)

Wear Funnel Socks, No Cleats, Shin Guards & Soccer Gear and Fluids

All other fees listed below are only those one-time fees and that is in addition to your Personal Bill to the city. The program is subject to weather delays in an emergency due to inclement weather. The city does not assume any liability for injuries. The city does not assume any liability for injuries. The city does not assume any liability for injuries. The city does not assume any liability for injuries.

**East Windsor Parks and Recreation
 Summer Swim Lessons 2017**

Phone Address: 78 S New River, East Windsor, CT 06020
 Mailing Address: 11 New River, East Windsor, CT 06020 (508) 277-5000

Class Size is limited
 SPACES SUBJECT TO CHANGE BASED UPON ENROLLMENT

Age	Session Dates	Level 1	Level 2	Level 3	Level 4
5-6 yrs	Pre-test	Pre-test	Pre-test	Pre-test	Pre-test
6-7 yrs	Level 1	Level 1	Level 2	Level 3	Level 4
7-8 yrs	Level 2	Level 2	Level 3	Level 4	Level 5
8-9 yrs	Level 3	Level 3	Level 4	Level 5	Level 6
10-11 yrs	Level 4	Level 4	Level 5	Level 6	Level 7
12-13 yrs	Level 5	Level 5	Level 6	Level 7	Level 8
14-15 yrs	Level 6	Level 6	Level 7	Level 8	Level 9

Reserve by the dates in bold below will be before Friday, June 16th
 Payment accepted only in cash

Each Swim Session will consist of 8 thirty minute classes over the course of two weeks Monday through Thursdays
 Priority will be reserved for any water-related care to weather related cancellations. Classes will be held in the school will be weather related cancellations and openings. For cancellations, parents are advised to call the Director at 508-277-5000

East Windsor Park
 27 Pleasant Ave
 East Windsor, CT 06020
 Fee:
 \$40.00/session for Residents
 \$60.00/session for Non-Residents

For your convenience, we now offer online registration and payment at www.eastwindsor.com/Forms/Default.aspx?ID=20170601
 Registration forms can also be downloaded from www.eastwindsor.com



NO PHONE REGISTRATIONS WILL BE ACCEPTED!

Attachment 5
page 2 of 2

July is Parks and Recreation Month and National Night Out





SUN	MON	TUE	WED	THU	FRI	SAT
JULY 2017						1 Camping Round-Up 9:00 a.m. to 1:00 p.m. at the Meadow
2 Take a virtual tour of the East Windsor Park Reservoir on Facebook	3 Monday Night Free Social at 6:00 Park @ 6:00	4 Tue @ 7:00 a.m. @ 7:00 a.m. @ 7:00 a.m.	5 Wed @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	6 Thurs @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	7 Fri @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	8 Saturday @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.
9 Take a virtual tour of the East Windsor Park Reservoir on Facebook	10 Monday Night Free Social at 6:00 Park @ 6:00	11 Tue @ 7:00 a.m. @ 7:00 a.m. @ 7:00 a.m.	12 Wed @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	13 Thurs @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	14 Fri @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	15 Saturday @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.
16 Take a virtual tour of the East Windsor Park Reservoir on Facebook	17 Monday Night Free Social at 6:00 Park @ 6:00	18 Tue @ 7:00 a.m. @ 7:00 a.m. @ 7:00 a.m.	19 Wed @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	20 Thurs @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	21 Fri @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	22 Saturday @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.
23 Take a virtual tour of the East Windsor Park Reservoir on Facebook	24 Monday Night Free Social at 6:00 Park @ 6:00	25 Tue @ 7:00 a.m. @ 7:00 a.m. @ 7:00 a.m.	26 Wed @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	27 Thurs @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	28 Fri @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.	29 Saturday @ 6:00 a.m. @ 6:00 a.m. @ 6:00 a.m.
30 Take a virtual tour of the East Windsor Park Reservoir on Facebook	31 Monday Night Free Social at 6:00 Park @ 6:00	  #playonjuly www.nrpa.org/july				

East Windsor Parks & Recreation
 Community and Families Coming Together
 at ONE!

Come on out to National Night Out on Tuesday August 14th at East Windsor Park 27 Reservoir Ave in Broad Brook from 6:00 to 9:30 p.m. Admission is Free and will include kid's activities, giveaways, swimming until 7:30 p.m., and we will host an outdoor movie of Moana at 8:15 p.m. on the softball field. The snack bar will be open for business so you can purchase Hot Dogs, Hamburgers and much more! Call us at Parks and Recreation with any questions at 860-627-6662. Rain Date will be August 15th, 2017.

Visit our Facebook Page at East Windsor Parks and Recreation for up to date information on this exciting event!

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POWER PACKS with the East Windsor Hunger Action Team

Weekend Backpack program that allows for Broad Brook School students to bring home food for the weekend so they do not need to worry about their next meal. Must qualify for this program which is in its first full year. Run in conjunction with Hunger Action Team.



Attachment C
Page 26



**EAST WINDSOR
WELLNESS COALITION
&
LOCAL PREVENTION
COUNCIL**

- Administer ERASE Grant
- East of the River Action for Substance Abuse Elimination
- Hosted Opioid Information Forum
- Send students to PAWS Conferences
- Secured funding to get a Prescription Take Back Box at No cost
- Was awarded \$5,000 mini grant for Opioid Education and Narcan Training through CASAC

Join the Wellness Coalition
TODAY!

Got Drugs?

Most abused prescription drugs come from family and friends.

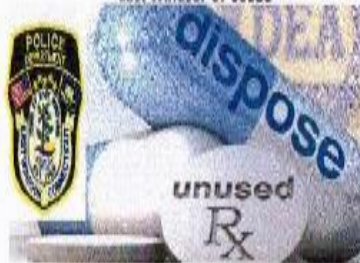
Safely dispose of unused medication in a safe and secure location.

Collection Location:

East Windsor Police Department

25 School St.

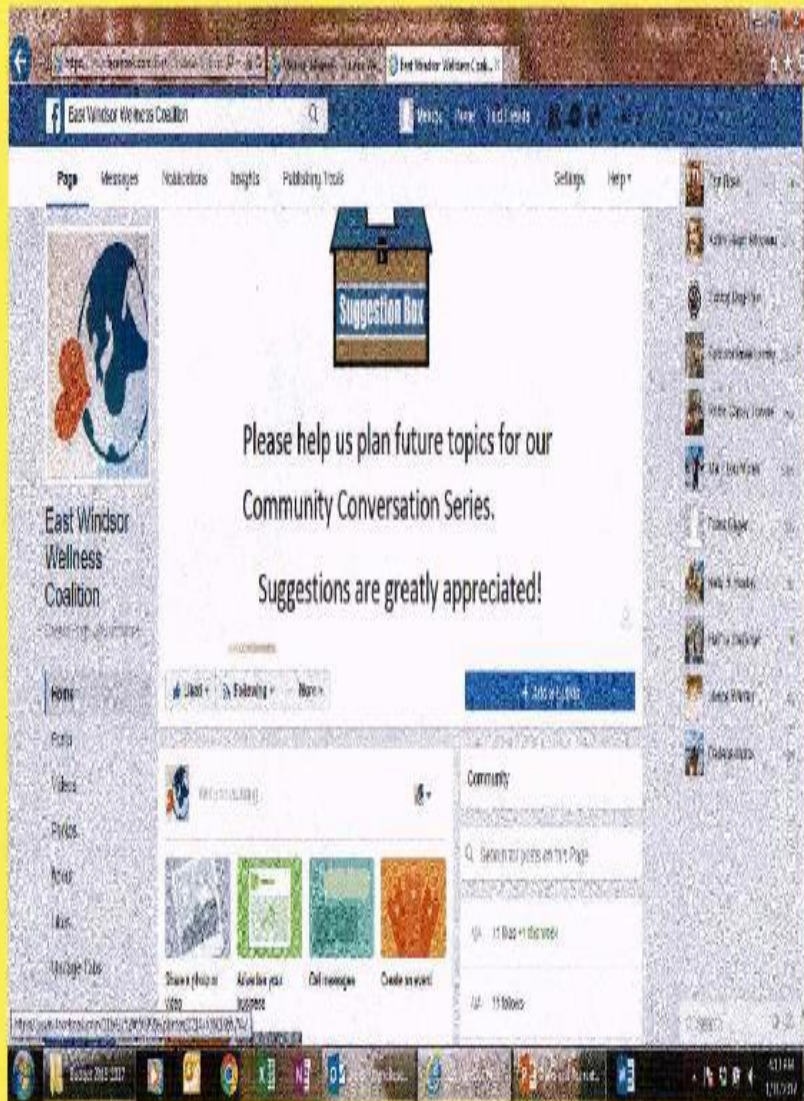
East Windsor CT 06088



East Windsor Wellness Coalition
Community and Families Coming Together as ONE!

A Attachment C
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Wellness and Local Prevention Council is now on Facebook!



Attachment pages



Noodle Night at EW Park



Paint Wars at
Summer Camp



Ice Rink at Town Hall Annex

Parker the Scarecrow



July is Parks and Rec
Month Fun East Windsor and
Prospect Hill Parks

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"Together Parks and Recreation Creates Better Communities"



Thank you for your time
and support!

Check us out on Facebook and
Twitter @ East Windsor Parks
and Recreation





The Library Association of Warehouse Point
 107 Main Street, East Windsor, CT 06033
"a place for first discoveries"

Attachment D
 page 1

The Town of East Windsor's
 designated public library.

FY 2017	Warehouse Point Library East Windsor <i>(Association library - non-profit)</i>	Ellington <i>(Municipal dept.)</i>	South Windsor <i>(Municipal dept.)</i>	East Granby <i>(Association library - non-profit)</i>	Windsor Locks <i>(Association library - non-profit)</i>
Library's Municipal Appropriation as a % of all Operating Income	69%	94%	98%	65%	92%
Library's Contribution to Operating Income	31%	5.5%	1.6%	34.9%	12.2%
Library's Contribution per capita	\$10.17	\$2.76	\$0.96	\$20.93	\$2.65

Note: From its operating budget, the Warehouse Point Library provides for its own utilities, plowing, mowing, buildings and grounds, Internet, telephone, and other services commonly provided to municipal libraries or to association libraries designated as the town's public library.

With annual growth in the cost of operations, maintenance, basic services and materials, a second year with a 0% budget increase will continue to reduce the library services available to community members.

FY 2017	Warehouse Point Library East Windsor <i>(Association - non-profit)</i>	Ellington <i>(Municipal dept.)</i>	South Windsor <i>(Municipal dept.)</i>	East Granby <i>(Association library - non-profit)</i>	Windsor Locks <i>(Association library - non-profit)</i>
Library Hours Open per week	51	58	67	51	56
Internet Computer per 1000 of Town Population	.62	1	1.05	3.29	.72
Library Materials Expenditure per Capita	\$1.84	\$5.57	\$6.66	\$4.80	\$5.27


Source: CT State Library, 2018

Attachment D
page 2

The Warehouse Point Library is the only organization in East Windsor that provides

ALL THESE BENEFITS

to **ALL MEMBERS** of the community



from **BIRTH to SENIORS.**

Warehouse Point Library provides:

1. Free Internet & Public Computers.
2. Support in finding employment, training, how-to information, Social Services, local businesses, & more...
3. Free books, movies, & magazines, *including Large Print and Audio.*
4. Storytime and early literacy support for Pre-school and Elementary School children.
5. A community for parents of young children.
6. Free Informational and Cultural programs for children & adults.
7. Discounted or free park & museum passes for your "Day-cation."
8. Meeting spaces for East Windsor groups and associations with a non-profit status.